

COVR B.V.B.A.

Release Notes

cmOffice – Release 2.85b

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 GDPR..... **Error! Bookmark not defined.**

Introduction

These Release Notes provide the latest information about new features, enhancements and defects fixed in any of the builds of cmOffice version 2.85b.

New functionalities in any of the cmHost applications are mentioned at the end of this document.

cmOffice – Style sheet

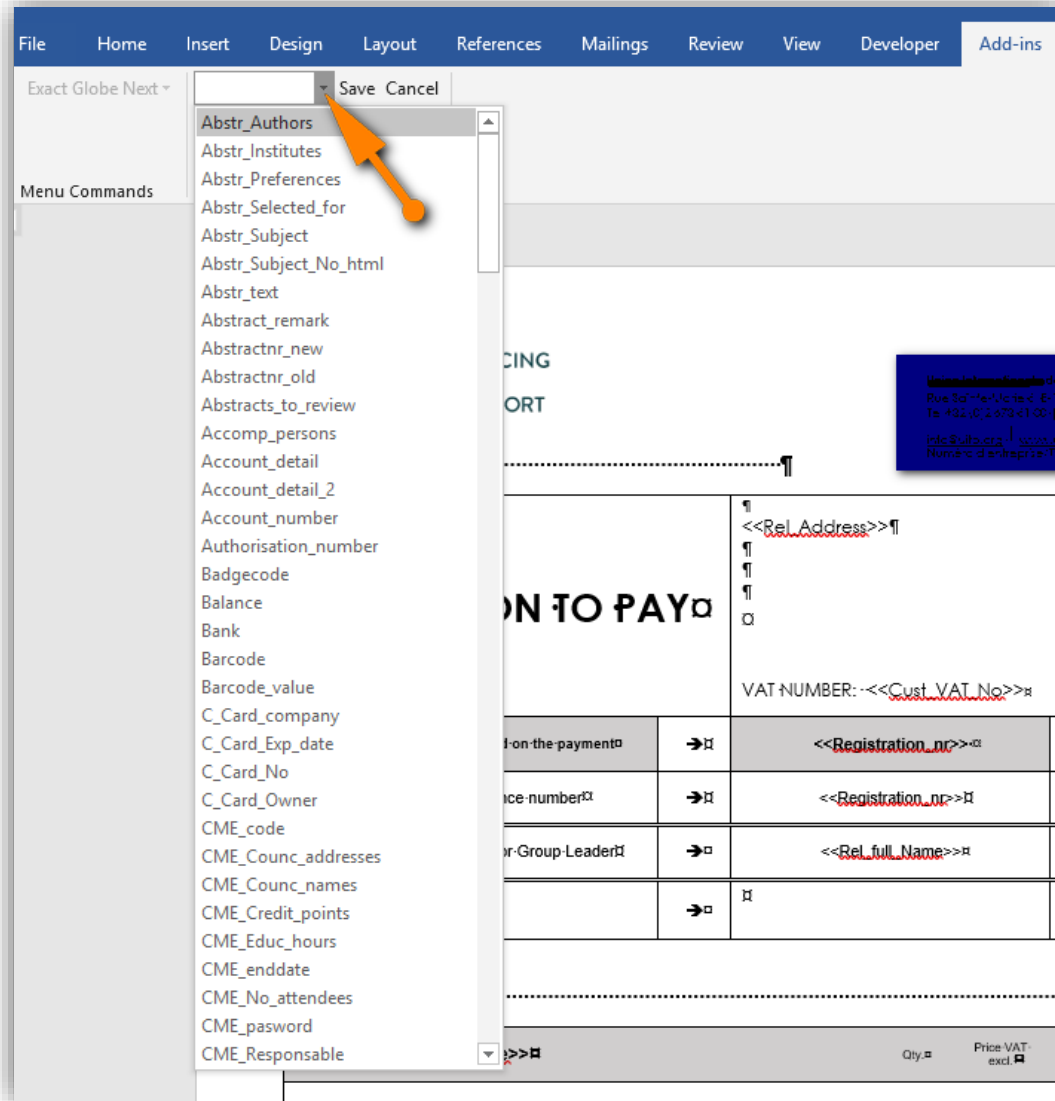
NEW MEMO VARIABLE

Enabled by default	Yes	Requires config setup	No
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New memo variable “Rel. external DBkey”.

The memo variable “Rel. external DBkey” contains the external DB key value of the relation selected for the memo (person or company). Is mainly intended to put on invoices/credit notes etc. but is always available in cmOffice. Is also implemented on cmServer for invoices.

The memo variables can be selected whenever you create or edit a style sheet. Clicking on the selection button (red arrow in the picture) will show you all the memo variables.



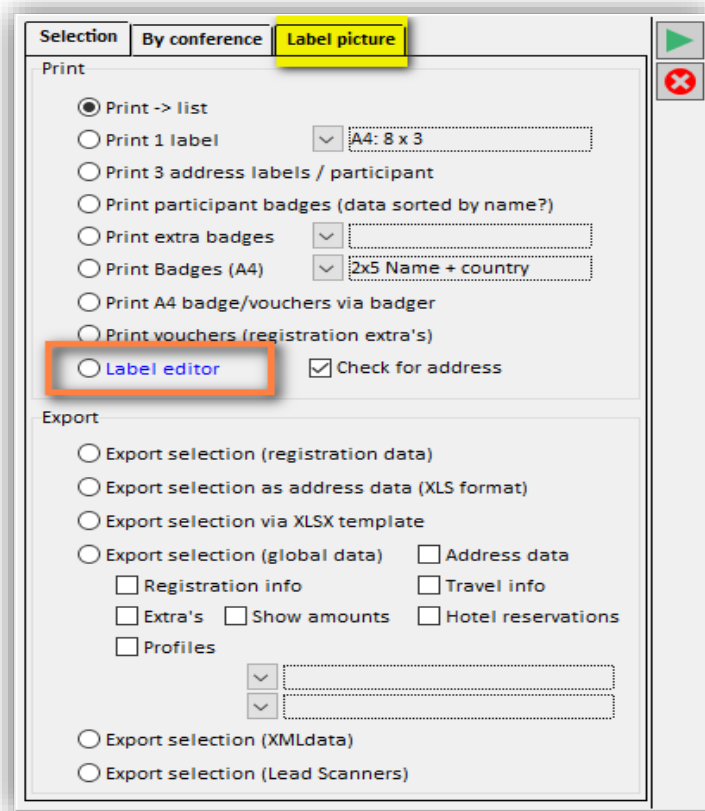
cmOffice – Registration - Participants

LABEL EDITOR

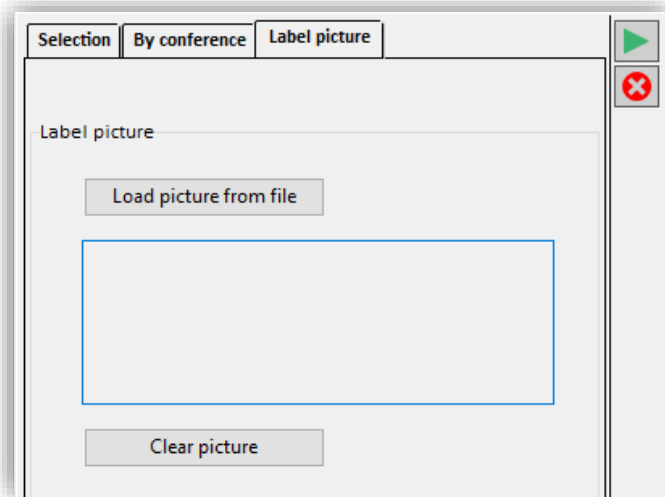
Enabled by default	Yes	Requires config setup	No
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It is no longer possible to paste images directly in the new label editor. Therefor an option is foreseen to put an image in a 'logo' field so that this field can be put in the layout of a label.

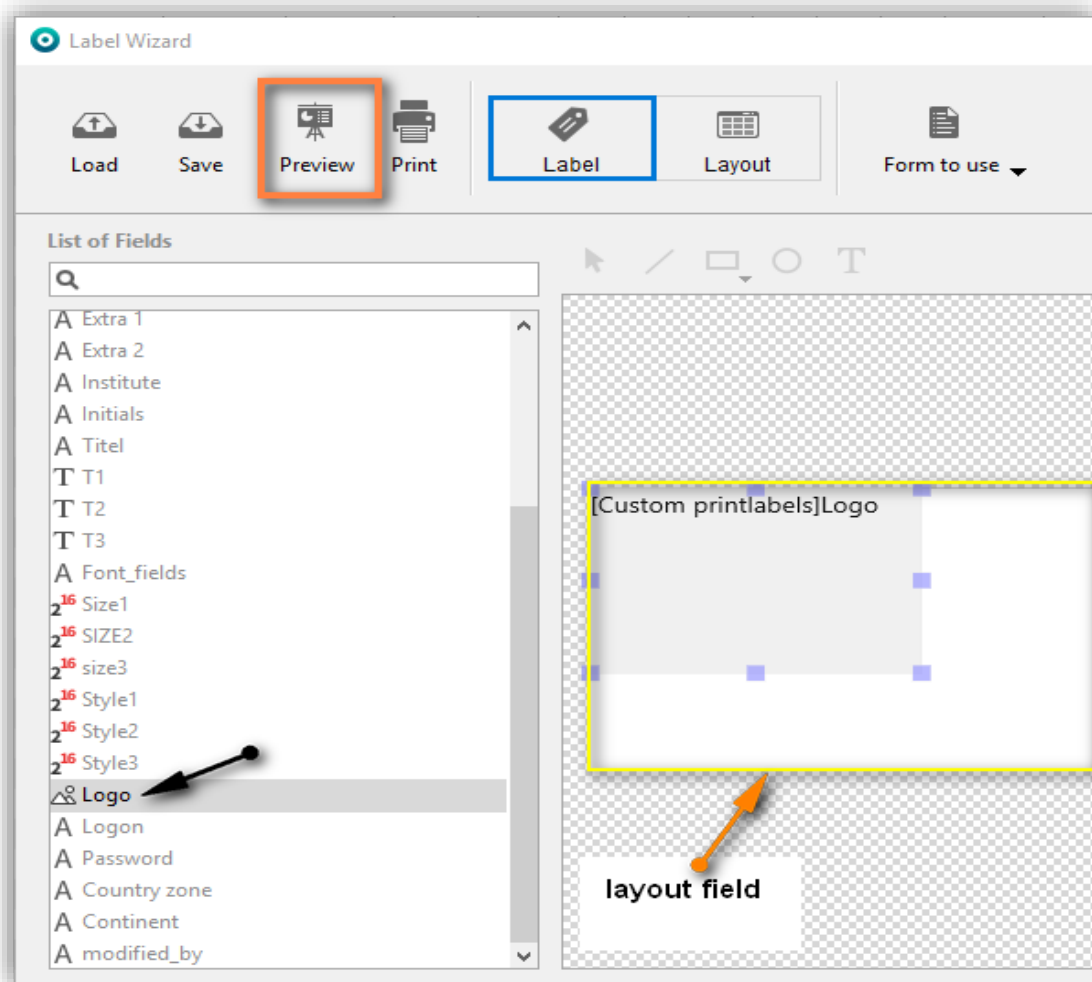
The label editor function is located in the participant module of the registration. A click on the printer icon brings the next window in which the label editor function is embedded:



Before you can put an image in the logo, one needs first to upload the image by selecting the "Label picture" function. The "load picture from file" function opens a browser in which you can select your image. Click on "Open in the file browser" to have your image uploaded.



Next, click on the Selection tab, select “Label editor” and click on the green arrow. The Label Wizard will open.



Lookup the logo variable (grey text) and drag it into the layout field. Adapt the height and the width. Add other variables if needed and click on the Preview button to check the result.

The image is only shown in the Preview. In the label field, only the variable is added.

Click on the Print function to have the labels printed for the selected participants record.

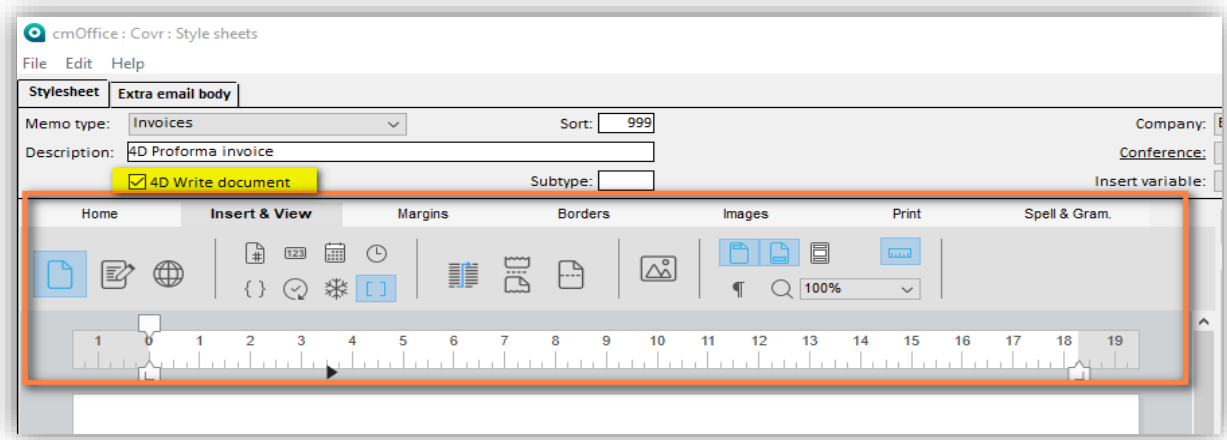
cmOffice – 4D Write

4D WRITE TOOLBAR

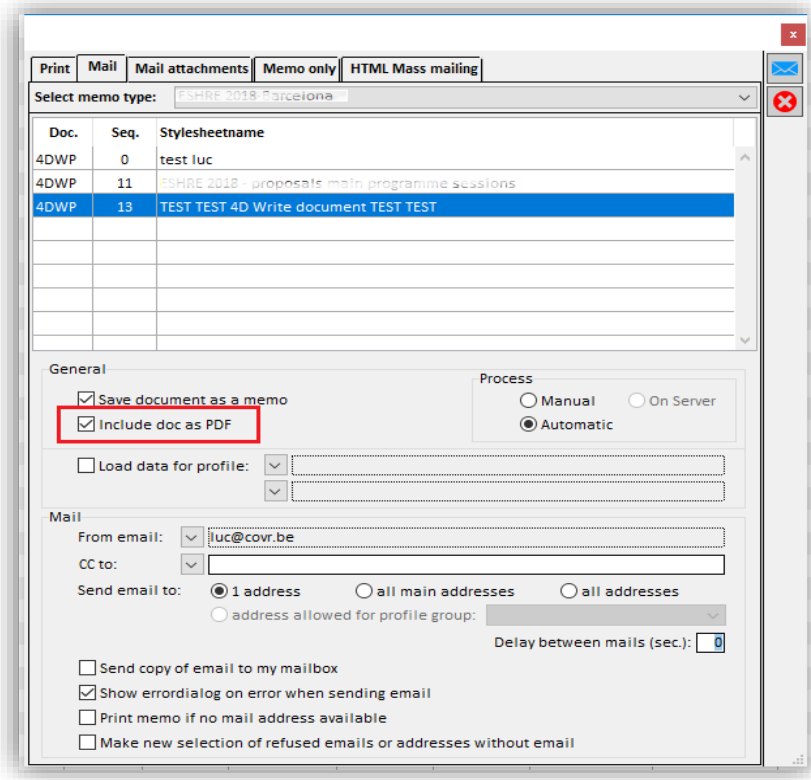
Enabled by default	Yes	Requires config setup	No
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New in this version is the 4D Write toolbar. It contains several items. One of them is a formatting toolbar (home) that gives the user the ability to change the formatting of selected text. In another toolbar one can insert images (Insert & View) etcetera.

The 4D Write toolbar is displayed as soon as a 4D Write style sheet is opened.



There is also an option to include the 4DWP doc as PDF in mailing by selecting the tick box 'Include doc as PDF' in the mailing step.



cmHost: cmRelationManager – Edit communications

EDIT COMMUNICATIONS

Enabled by default	No	Requires config setup	Yes
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In the “manage account” function within the relation manager, you do have the possibility to change your profile settings, manage the address(es) and manage your communication means.

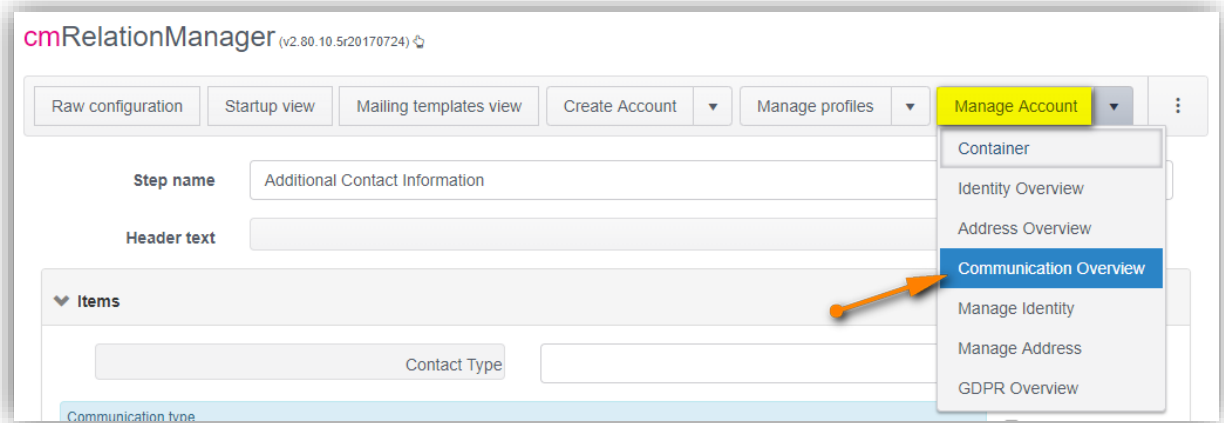
Until now we did not have an “edit communications” button. If you did want to change a communication means, you needed to delete the existing communication line and create a new one.

In the latest version of the relation manager one can now define an edit button.

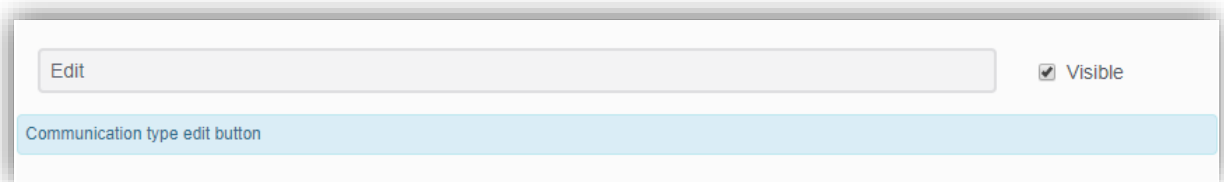
Two settings are needed:

1. the button text
2. and the column text.

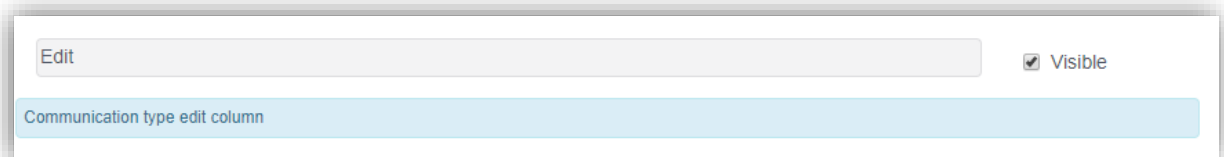
Both settings reside in the “manage Account / communication overview” tab within the relation manager.



The button text parameter is:

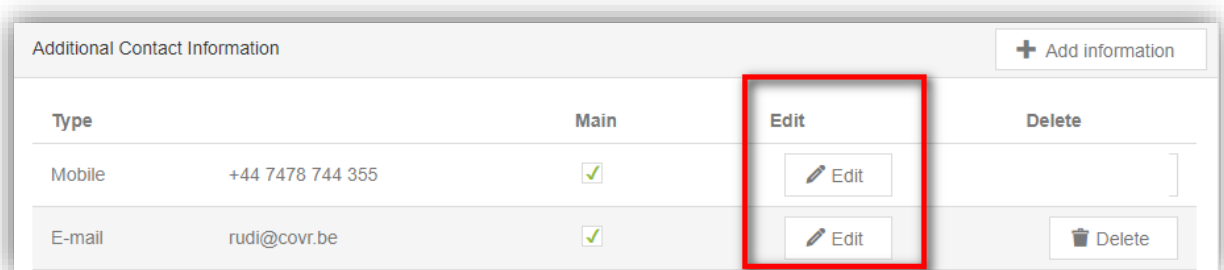


The column text parameter is:



The edit communications function becomes active if both parameters are set to “visible” (tickmarked).

The result in the GUI of manage account:



More recently added functions in the cmRelationManager can be found in [“M170006N CmRelationManager - new functions + GDPR”](#)